

Online Certified English & Academic Courses for Legal Professionals

Delivered by IFG and offered to members of the Ankara Bar Association and trainee lawyers registered with the Ankara Bar Association

IFG TERMS & CONDITIONS

1. In accordance with the UK Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 and other applicable consumer protection law, you have a legal right to cancel your acceptance of an offer to study on this course within 14 calendar days from the date you receive written confirmation from us confirming your acceptance of this offer. To exercise your right to cancel, you must inform us in writing (for example, by email or letter) stating your intention to cancel. Please include your name, course title, and any relevant identifiers. If you cancel within this period, you will receive a full refund of any tuition fees paid.
2. A place on the course is only confirmed once you have submitted your proof of English level
3. Once your course is confirmed, payment of tuition fees in full are due a minimum of 2 weeks before the course start date. If payment is not made a minimum of 2 weeks before the start date, we reserve the right to cancel your enrolment
4. Tuition fees are payable in GBP and students are liable for any international transfer fees incurred
5. Group classes only run if a minimum of 5 students have enrolled and paid
6. In the event of the Programme being cancelled, you will be given the option to transfer to another course or receive a full refund of all fees paid, with no deductions. Students will, however, be liable for any international transfer fees they incur
7. We may make minor changes to the course before enrolment, for example to improve content or reflect staff availability. If any change affects the nature of the course in a meaningful way, we will inform you and offer the option to transfer to another course or receive a full refund
8. IFG will comply with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018. Your Personal data held by IFG relating to you may be stored in paper and/or electronic form in accordance with the provisions of the Data Protection Act 2018, and will be used only for lawful purposes as described in IFG's Data Management and Protection Policy
9. Information on you and your progress will not be discussed with any third party without your written permission
10. If you have a concern or wish to make a complaint about any aspect of your course, you may do so under IFG's Students Complaint Policy and Procedure. This procedure explains how to raise an issue, how it will be considered, and the steps available if you wish to appeal their final decision. The full procedure is published here on the policies section of the IFG website – <https://www.intfoundationgroup.co.uk/ifg-policies-and-procedures>
11. All IFG policies can be found on our website <https://www.intfoundationgroup.co.uk/ifg-policies-and-procedures> They are subject to annual review and may be updated from time to time and you will be informed of any changes that affect your course.